# **The Cooper Union**

Stipend Memo

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To: Payroll Department

Attention: Payroll - \_\_\_\_\_

Please pay the following amount: \_\_\_\_\_\_\_\_

Hours: \_\_\_\_\_ Wage:\_\_\_\_

To the following Professor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For the following time period: \_\_\_\_\_\_\_\_\_\_\_

For the following project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Title Project, Grant Number)

Project Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 XX-25-XXXXXX-5001020

Approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_